

## Information sheet about processing of supplier data

With the enclosed information sheet we inform you about the processing of your personal data within the companies of the Winkelmann Group and your rights according to data protection law.

### Who is responsible for the processing of data and who is our controller for data protection?

Responsible within the meaning of the policy of data protection, other data protection laws applicable in the Member States of the European Union and other provisions of a data protection nature is:

Winkelmann Metal Solutions GmbH  
Heinrich-Winkelmann-Platz 1  
59227 Ahlen

Phone: +49 23 82 9103 0  
Fax: +49 23 82 9103 9196  
Mail: [info@winkelmann-materials.de](mailto:info@winkelmann-materials.de)

The data protection officer is:

AVIATICS Cost & Safety Management GmbH & Co. KG  
Edmund-Rumpler-Str. 6  
51149 Köln  
Germany  
Mail: [datenschutz@aviatics.de](mailto:datenschutz@aviatics.de)

### Which data categories do we as company use in the supplier area and where do they come from?

The processed categories of personal data are your master data (as first name, last name, name affixe(s), nationality) and your contact data (private address, telephone number, mobile phone number, e-mail). In general your personal data will be collected during your company presentation and/or master data compilation or during the tender process. In certain situations your personal data may be collected otherwise due to a risk evaluation / credit worthiness check.

### For which purposes and due to which legal basis will your data be processed?

We process your personal data with regard to the legal provisions of the European General Data Protection Regulation, Federal Data Protection Act as well as all decisive laws. The processing of

data is essentially for the justification, realization and ending of the business relationship. The legal foundation therefor is art. 6 par. 1b) GDPR. It is possible that your special compliance according to art. 6 par. 1a), 7 GDPR can be used as data protection admission prescription. If necessary we will process your data according to art. 6 par. 1f) GDPR to protect our legitimate interests and those of third parties (e.g. agencies/authorities). This is valid for our corporate group for enterprise controlling, internal communication and other administration purposes. Beyond that we have to compare your data with the so called "EU-terror-list" (European order against terrorism 2580/2001 and 881/2002), to guarantee that no investments are made or that no other economic resources are for terroristic purposes. We will inform you in advance, if we use your personal data for any other purpose.

## **Who receives your data?**

Inside our company only the people and departments who need your personal data to fulfill our contractual and legal duties receive your data. Inside our company/corporate group your data will only be transferred to certain other companies if those attend data processing tasks for companies which are related to our corporate group (e.g. file disposal). Besides we consider different service providers for the fulfillment of our contractual and legal duties.

## **Which data protection laws can you as person involved assert?**

You can request information about your stored personal data under the address named above. Furthermore you can request the adjustment and removal of your data under certain circumstances. Additionally you are entitled to restrict processing of your data as well as to receive a copy of your provided data in a structured, established and machine-readable form.

## **Right of objection**

You have the right to object the processing of your personal data for the purpose of direct mail without any declaration of reasons. If we process your data to protect legitimate interests, you can object the processing for reasons that result from a special circumstance. We will then no longer process your personal data, unless we can prove required compulsory protection for (the) processing that outweigh your interests, rights and liberty or the processing serves as enforcement, practice or defense of a legitimate claim.

## **Where can you lodge a complaint?**

It is possible to lodge a complaint with our controller for data protection or with a data protection regulatory authority.

## **For how long will your data be saved?**

We will delete your personal data, if we do not need them any longer for the purposes mentioned above. After ending our business relation your data will be saved as long as we are legally committed to keep them. This is due to regular legal accountability and obligation to preserve business records,

which are arranged in the (German) commercial code and the general tax code. The time limit for data saving is up to ten years according to both codes. Besides it is possible that personal data is stored for a period of time if a claim is filed against us (legal period of limitation from three years on, up to thirty years).

### **Will your data be transferred to a third country?**

If we transfer personal data to service providers or corporate companies outside the European economic area, the transmission only occurs if the EU-commission confirms that the third country has an appropriate level of data protection and data protection guarantees (e.g. binding internal data protection laws or standard European contract clauses). You can request additional information to this matter under the enclosed contact data of this information sheet.

### **Are you committed to submit your personal data?**

You have to submit your personal data within the context of our business relationship for the justification, realization and ending of our partnership and the fulfillment of involved contractual duties or for legal collection. Without this data we will not be able to conduct a business relationship.